

Ottawa Curling Club

(the “Corporation”)

Payment for Cancelled Class A Shares – Request Form

Deadline: This Payment Request must be received by the Corporation on or before October 27, 2026. No Payment Requests for cancelled Class A shares of the Corporation will be accepted after that date.

Note: This Payment Request for cancelled Class A Shares was sent on October 28, 2025 to Class A Shareholders of their Corporation at their address as recorded in the books of the Corporation. The completed Payment Request may be returned to the Corporation by e-mail: executive@ottawacurlingclub.com; or by Canada Post: to 440 O’Connor Street, Ottawa, Ontario K2P 1W4, or by courier to 440 O’Connor Street Ottawa, Ontario K2P 1W4. The Payment Request is not complete until actually received by the Corporation.

Payment Request made by:

(Full legal name)

Please provide your full address

Please provide your telephone #

Please provide your e-mail address

I, the undersigned, hereby certify that I am recorded in the records of the Corporation as a Class A shareholder of the Corporation and include the following information about my cancelled Class A share(s):

(date shares were issued)

Number of Shares Owned

Share Certificate No.

OR

I, the undersigned, hereby certify that I am beneficially entitled to the cancelled Class A shares described below and issued to _____ (*insert name of Class A shareholder*), a Class A shareholder of the Corporation, and that I have truthfully and accurately completed the Additional Information Form attached to this Payment Request.

(date shares were issued)

Number of Shares Owned

Share Certificate No.

(If you are not recorded in the records of the Corporation as the shareholder, but you claim to be a person beneficially entitled to the shares, please provide additional information on separate attached sheet so as to enable the Corporation to verify your entitlement).

I hereby request to receive the value of my cancelled Class A shares at their par value of \$0.625 per share.

Attached or enclosed with this request is a copy of valid unexpired government issued photo identification. I understand that the Corporation reserves the right to require that the identification be certified as a true copy. I further acknowledge and agree that this request is subject to verification by the Corporation, and the Corporation may request additional personal and other information, statements, and affidavits, as the Corporation deems necessary for the purpose of providing payment for the cancelled Class A shares.

Date of this Request: _____

_____	}	_____
Name of witness		Class A Shareholder (or applicant) to sign here
_____		_____
Witness signature		Printed name of Class A Shareholder (or applicant)

Address of witness		

Received by the Corporation on Date: _____

Signature of authorised officer of the Corporation Ottawa Curling Club
I have authority to bind the corporation

Per: _____
General Manager

Approved by the Corporation on
Date: _____

Signature of authorised officer of the Corporation Ottawa Curling Club
I have authority to bind the corporation

Per: _____
General Manager

The Corporation reserves the right to require that this Declaration be affirmed or sworn in the presence of a Lawyer, or a Notary Public. Valid, unexpired government issued photo identification of the Beneficiary, and of the Personal Representative(s) and of the Witness are attached hereto

Additional Information may be necessary for the Corporation to verify your entitlement to receive the value of the cancelled Class A shares. If the information requested below does not match your situation, please add any further details or make such changes as you believe might assist the Corporation to verify your entitlement.

DECLARATION OF TRANSMISSION

IN THE MATTER OF THE ESTATE OF, _____, herein referred to as the "Shareholder"

I/We _____
(Full name(s) and address(es) of the Personal Representative(s))

herein referred to as the "**Personal Representative(s)**",

DO SOLEMNLY DECLARE

1. THAT the Shareholder died on _____, testate (or intestate), and at the date of death was domiciled in _____.

2. THAT: Court Appointment(s):

- Certificate of Appointment of Estate Trustee (Ontario)
- Certificate of Appointment of Succeeding Estate Trustee (Ontario)
- Letters Probate/Letters of Administration/Letters Testamentary
- Other (specify): _____

was/were granted to the estate trustee(s), executor(s), or other personal representative(s) on

_____ (YYYY/MM/DD)

Court File Number _____

Or Other _____

3. THAT: No Court Appointment:


- Last Will & Testament
- Other (specify): _____

That under the Last Will of the Shareholder, I/we was/were appointed Executor(s) and Estate Trustee(s) of the Estate of the Shareholder and as such am/are the Personal Representative(s) with the authority to act.

4. THAT there were registered in the name of the Shareholder on the books of The Ottawa Curling Club, Limited (the "Company"), _____ Class A Preference shares of its capital stock represented by the certificate(s) numbered # _____.
5. THAT by virtue of the foregoing and upon the death of the Shareholder on _____, the said _____ Class A Preference shares represented by certificate(s) numbered _____ have devolved upon and become vested in the declarant(s) as the Personal Representative(s) of the estate of the Shareholder.
6. THAT the beneficiary _____, under the Will (or in the estate) of the Shareholder, is a beneficiary of the Estate of the Shareholder, and is entitled to assets of the estate of the Shareholder, and in particular and without limitation is entitled to the Class A Preference shares represented by certificate(s) numbered _____.
7. THAT by virtue of the foregoing, the Personal Representative(s) now wishes and hereby requests and authorizes the Company to have the _____ Class A Preference shares represented by certificate(s) numbered _____ recorded in the name of the beneficiary: _____ as the owner thereof upon the register of the Company, with the following address:

Address of beneficiary: _____
8. I hereby request that payment be made to the beneficiary _____ for the value of the _____ Class A Preference shares represented by certificate(s) numbered _____ recorded in the name of the beneficiary: _____, which were cancelled upon the continuance of the Company under the *Not-for-Profit Corporations Act, 2010* (Ontario), for the par value of \$0.625 per share.

AND I/WE make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

_____ Name of witness		_____ Personal Representative(s) to execute here
_____ Witness signature	_____ Printed name of Personal Representative(s)	
_____ Address of witness		

The Corporation reserves the right to require that this Declaration be affirmed or sworn in the presence of a Lawyer, or a Notary Public. Valid, unexpired government issued photo identification of the Beneficiary, and of the Personal Representative(s) and of the Witness are attached hereto